

Narciso M. Dickson, MS, PMP®

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Professional Summary

PMP-certified Project/Program Manager with over 15 years of success leading complex construction and design projects, including multimillion-dollar portfolios. Highly skilled in managing the full project lifecycle, budget control, contract negotiation, and strategic team coordination. Expertly applies Predictive, Agile, and Hybrid methods to select the optimal project approach for efficient delivery. Also offers project controls & scheduling, data analytics dashboards, and web design & local SEO services.

Project Management Experience

Founder & Construction Project Management Consultant | In Project LLC – Lehi, UT, USA | Jan. 2022 – Present

- Directed full project lifecycles, achieving 30% faster preparation through streamlined planning.
- Oversaw 10+ concurrent projects annually, managing schedules, budgets, and governance frameworks.
- Led RFQ/RFP processes and negotiated vendor contracts, reducing project expenses by 25%.
- Led cross-functional teams and stakeholder meetings to ensure on-time, on-budget delivery.
- Oversaw documentation, knowledge transfer, and sustainable project outcomes.
- Built Excel/Power BI dashboards for schedule, cost, and KPI tracking; delivered client web design and local SEO services.

Project/Program Manager | PUBLINTER, Arq. y Sup. SRL – Santiago, DR | Jan. 2011 – Dec. 2021

- Managed \$30M+ in projects, coordinating 15+ multidisciplinary teams across 20+ annual projects.
- Applied Agile, Waterfall, and Hybrid methods to optimize project delivery.
- Improved efficiency by 25% through standardized frameworks and initiative-taking scheduling.
- Enhanced stakeholder satisfaction by 30% with clear reporting and progress tracking.
- Implemented risk management strategies and quality assurance frameworks
- Conducted lessons-learned reviews and mentored junior staff, strengthening organizational project maturity

Senior Commercial Roles

Account/Commercial Adviser | McGraw-Hill, SM Group, Santillana Group – Santiago, DR | 2003 – 2010

- Increased sales by up to 35% and expanded client portfolios across 150+ institutions.
- Led events, training, and product launches, positioning companies as market leaders.
- Negotiated contracts and service agreements, reducing costs by 25%.

Education

M.S. in Project Management – PUCMM, Santiago, DR / EOI, Madrid, Spain | 2015 – 2017

B.S. in Business Administration – UAPA, Santiago, DR | 2007 – 2013

Certifications

Project Management Professional (PMP)® – PMI • Google Data Analytics Professional Certificate • Google Project Management Specialization • Construction Management Specialization – Columbia University • Agile Hybrid Project – PMI

Skills

Project Lifecycle Management • Strategic Planning • Contract Negotiation • Budget & Cost Control • Risk & Quality Management • Agile & Waterfall • Stakeholder Engagement • Project Controls & Scheduling (Primavera P6, MS Project) • Data Analytics (Excel, Power BI, SQL) • Web Design & Local SEO • Bilingual: English & Spanish